



BEHAVIORAL, EMOTIONAL, & ACADEMIC MENTORING

# WE'RE LOOKING FOR BEHAVIORAL AIDES!

Discover new opportunities and grow at BEAM, LLC by sharing your knowledge of mental health, learning, and behavior, to help children succeed behaviorally, emotionally, academically, and socially.



For questions and more details, please visit:

✉ [harlan@beam-llc.org](mailto:harlan@beam-llc.org)

🌐 [www.beam-llc.org](http://www.beam-llc.org)

☎ (562) 273-5328



**Position Type:**

- Part-Time (Monday through Friday during school hours)
- Compensation Range: \$20 - \$25

**Responsibilities:**

- Primary responsibility is direct support to students with special needs
- Participate in activities planned by the school district staff
- Assists in the preparation and development of instructional training activities and materials
- Assists school district staff with in-class activities based on specific instructions
- Assists school district staff in maintaining a neat and orderly classroom environment by keeping materials and equipment organized
- Assists the school district staff in maintaining a good learning atmosphere by using effective teaching and behavior management techniques
- Under direct supervision, staff may assist with assessing student needs
- Provides the school district staff with general impressions and observations of students they work with
- Works with students individually, in small groups, whole groups or learning centers planned by the school district staff and provides instruction to student
- May assist with classroom technology, adaptive devices, and equipment
- Assists with social skills
- Assists with toileting, diapering, dressing, and hygiene
- Keeps an organized and clutter-free restroom and/or changing area
- Administers emergency treatment when necessary
- May take children into the community
- May assist children to feed themselves
- May be assigned in more than one school location
- Assists with playground supervision
- Works cooperatively with students, school district staff, and administration while performing assigned duties and responsibilities
- Reinforces lessons/activities with small groups of learners
- Assists school staff in crisis intervention and discipline
- Participates in program planning meetings at the request of the school staff
- Performs other job-related work as required

**Requirements/Conditions of Employment:**

- Resume
- Complete a mandatory Registered Behavioral Technician (RBT) Training (Provided)
- Complete mandatory training as designated by BEAM

**Schedule:**

- Mornings
- Monday to Friday
- No weekends

**Ability to commute/relocate:**

- Reliably commute or planning to relocate before starting work (Required)
- Your assignment might vary from district to district and school to school

**Experience:**

- Behavioral Therapist/Interventionist: 1 year (Required)



## Qualifications:

### Ability to:

- Understand and anticipate the needs of children
- Operate classroom technology equipment
- Understand and follow oral and written instructions
- Establish and maintain effective working relationships with children and adults
- Maintain professionalism and confidentiality
- Show competence and assist with academic skills, e.g. reading and math
- Communicate orally with correct language usage

### Knowledge of:

- The general needs and behavior patterns of children
- Safe work practices
- Correct English usage, spelling, grammar and punctuation
- Needs and concerns of children with a variety of special needs
- Perform general clerical duties at the request of supervisor

### Skills:

- Read and understand instructions, follow and give clear directions
- Work independently and make decisions within the framework of established guidelines
- Adapt to individual needs of school staff and students and work with interruptions
- Identifying and responding quickly to emergency situations in a calm and resourceful manner
- Establishing and maintaining cooperative working relationships with those contacted in the course of work

### Experience:

- Recent experience in working with groups such as youth groups, child centers, or playgrounds and/or experience requiring organizational skills is desirable.

### Education:

- Proof of High School Diploma or equivalency; or proof of an A.A. degree, 48 college units; or pass the Paraeducator Exam

## Physical, Mental, and Environmental Demands:

### Physical:

- Sitting, walking level surface, reaching, bending, use of both legs
- Wrist/arm motion, grasping/holding, use of both hands
- Regularly lift 1-15 lbs. \*occasionally lift 26-40 lbs
- Regularly carry/push 1-15 lbs \*occasionally carry/push 26-40 lbs
- Color vision, near vision, use of both eyes
- Sense of smell
- Normal hearing, distinguish sounds in transmission
- Speaking

### Mental:

- Occasional stress of emergencies, normal work standards stress, ability to work with interruption, reading, interpreting policy, memorize and recall objects, people, analyze problems and generate alternatives

### Working Environment:

- Occasional exposure to the sun, occasional wetness, dust, occasional exposure to childhood diseases